Saint Mary’s School Communications

Please help us ensure you are receiving information from Saint Mary’s School

Because Saint Mary’s School communicates with students and parents/guardians via email and text, we need your help to ensure that spam filters are set properly, and that we have correct contact information.

Email
To ensure that you are getting all of our emails, please add the following to your “whitelist” of acceptable email addresses: (1) SaintMarys@codexmail.com (2) system@mail.veracross.com. For more about how to do that, go to: http://www.whatcounts.com/how-to-whitelist-emails. There you will see a list of internet service providers. Simply follow the instructions for your email provider, replacing the “wlemail” and/or “WhatCounts” with the Saint Mary’s email addresses (1) and (2).

Updating Contact Information
Email addresses and cell phone numbers, as well as other personal information, may be updated in Veracross, our school database.

- **New families:** you will receive your Veracross login information in early August. It is recommended that you check your contact information at that time to ensure that it is correct and up to date.
- **Returning families:** you are able to check your contact information in Veracross using your current login, and you are encouraged to review your information to ensure it is accurate and up to date.
- Questions? Please contact Saint Mary’s Help Desk at helpdesk@sms.edu or 919-424-4004.

The School Directory
The Saint Mary’s Campus Directory pulls names, phone numbers, and addresses from the Veracross database, so it is important that you review and update your contact family’s contact information **by September 1**. Printed directories are mailed to families in late September.

Thank you.