



SAINT MARY'S SCHOOL

May 2, 2018

Dear Saint Mary's Family,

We are delighted to welcome you to Saint Mary's School and look forward to getting to know you and your daughter when you join us for the 2018-2019 school year.

To help you and your daughter prepare for next year, we will be sending you a series of emails with important information for the upcoming academic year, beginning with this one which includes information about our Binder Health Center, placement testing, advisory questionnaire, roommate questionnaire, and more.

Thank you in advance for carefully reviewing all of the information below and completing the necessary forms by the stated deadlines. Your assistance will allow school personnel to best prepare for your daughter's arrival and will ensure a smooth transition to Saint Mary's School for your family.

ALL NEW STUDENTS:

1. **Academic Course Selection and Placement Tests | To be completed by June 15:** [Click here](#) for a letter from the Academics Office with information about and links to required math and world language placement tests for all new students.
2. **Binder Health Center Information:** The number one concern of the Binder Health Center (BHC) is the safety and well-being of each student. To that end, there are several requirements which must be fulfilled prior to the beginning of school. [Click here](#) for a comprehensive document outlining our procedures for completing medical forms, dispensing medication, and documenting health insurance coverage. PLEASE READ THE ENTIRE DOCUMENT.
3. **Advisor Questionnaire | Due by June 15:** [This form](#) provides vital input that allows the school to match your daughter with an appropriate advisor. Questions? Please contact [Dean of Students Tim Healy](#).
4. **Academic Support Form | Due by June 15:** If your daughter has any special educational considerations, please [use this form](#) to provide information to our Academic Support team.
5. **Final Transcript Request Form | Due by June 15:** If you have not already done so, please be sure to [download this form](#) and deliver it to your daughter's school for completion. The school should forward the official transcript to the Registrar's Office at Saint Mary's School.

ALL NEW BOARDING STUDENTS:

1. **Roommate Questionnaire:** All boarding students must complete [this form](#), which provides information we use to match your daughter with a roommate. Questions? Please contact [Director of Residential Life Abby Wahlstrom](#).

For your convenience, the information contained in this email will also be posted on our website under "Quick Links" located at the top right of our homepage at www.sms.edu.

Please contact the Admission Office with any questions and watch for another email from Saint Mary's in late-May.

Thank you.

The Saint Mary's School Admission Team