

COURAGE APPLICATION



SAINT MARY'S SCHOOL

Application INSTRUCTIONS

NOTE: COMPLETED APPLICATIONS ARE DUE JANUARY 30.

Admission PROCESS

There are five parts to the admission process as detailed below. All parts of the application must be complete by **January 30**.

1. FORMS FROM THE APPLICANT'S FAMILY

The **Applicant Profile** provides Saint Mary's School with contact and background information about prospective students. The applicant must submit the **Student Statement**, and the applicant's parents must complete the corresponding **Parent Statement**.

2. A \$100 NON-REFUNDABLE APPLICATION FEE IS REQUIRED.

3. RECOMMENDATIONS AND TRANSCRIPT FROM THE APPLICANT'S CURRENT SCHOOL

Applicants should complete the top portions of the **Guidance Counselor Recommendation**, **English Teacher Recommendation** and the **Mathematics Teacher Recommendation** as well as the **Transcript Release Form**, and deliver them to the appropriate person at their current school. The counselor and teachers should send their recommendations directly to the Saint Mary's School Admission Office. (Applicants may want to provide a stamped, addressed envelope to expedite the process.) The current school's guidance counselor or registrar must also send the applicant's most recent academic transcript and standardized testing scores.

4. STANDARDIZED TESTING

All applicants must take the **SSAT* (Secondary School Admission Test)**. Please visit www.ssat.org to register. All applicants are responsible for their own registration. The test is offered at a variety of locations across the United States and internationally, including Saint Mary's School. Please use the Saint Mary's School code #6790 when registering to ensure that our Admission Office will receive your scores. All international applicants must take the TOEFL** in addition to the SSAT.

*Applicants for grades 11 or 12 may submit the PSAT or SAT in place of the SSAT.

**We will NOT accept the SLEP test for international students.

5. INTERVIEW AT SAINT MARY'S SCHOOL

A **campus visit and interview** are required for all domestic applicants. Please contact the Admission Office at **919-424-4100** or admission@sms.edu to schedule your visit to campus. International students may substitute a Skype interview if a campus visit is not possible. We look forward to meeting you!

SEND COMPLETED FORMS TO:

Saint Mary's School
Admission Office
900 Hillsborough Street
Raleigh, NC 27603-1689

If you are interested in applying for financial aid, please contact the Financial Aid Office at 919-424-4007 or mmcguire@sms.edu. Thank you for your interest in applying to Saint Mary's School. If you have any questions or concerns, please do not hesitate to contact us.

Saint Mary's School is an independent, Episcopal, college-preparatory, boarding and day school dedicated to academic excellence and personal achievement for girls in grades 9-12.

We admit girls of any race, color, religion, or national or ethnic origin.

Applicant PROFILE

APPLICATION FOR ACADEMIC YEAR _____ TO _____

- Day Student Boarding Student
 Grade 9 Grade 10 Grade 11 Grade 12

OFFICE USE ONLY:	
\$100 APPLICATION FEE	
PD <input type="checkbox"/>	DATE _____

STUDENT INFORMATION

FIRST NAME _____ MIDDLE _____ LAST _____ PREFERRED NAME _____

PERMANENT HOME ADDRESS _____ CITY _____ STATE _____ ZIP _____

DATE OF BIRTH _____ PLACE OF BIRTH _____

STUDENT'S EMAIL _____ HOME PHONE _____

ARE YOU APPLYING AS AN INTERNATIONAL STUDENT? YES NO IN WHAT COUNTRIES DO YOU HOLD CITIZENSHIP? _____

Saint Mary's School uses this information for reporting purposes only. This information is not required.

Religious Affiliation/Denomination (optional): _____

- Ethnicity (optional): European American/Caucasian Asian American Middle Eastern American
 African American Latino/Hispanic American Multi-Racial
 Other

SCHOOL INFORMATION

NAME OF CURRENT SCHOOL _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____

TYPE OF SCHOOL PUBLIC INDEPENDENT PAROCHIAL OTHER

DATES OF ATTENDANCE _____

NAME OF GUIDANCE COUNSELOR _____ PHONE _____ FAX _____

HAVE YOU VISITED SAINT MARY'S SCHOOL? YES NO IF SO, WHEN? _____

HAVE YOU TAKEN, OR ARE YOU SCHEDULED TO TAKE, THE SSAT? YES NO IF SO, WHEN? _____
IF NOT, PLEASE VISIT WWW.SSAT.ORG TO REGISTER FOR AN UPCOMING TEST DATE.

FAMILY INFORMATION

DR./MR./MRS./MS. _____

PARENT 1 FULL NAME _____ PREFERRED NAME _____

HOME ADDRESS (IF DIFFERENT FROM THE APPLICANT) _____ CITY _____ STATE _____ ZIP _____

HOME PHONE _____ CELL PHONE _____ PARENT EMAIL _____

OCCUPATION / INDUSTRY _____ NAME OF BUSINESS OR ORGANIZATION _____ WORK PHONE _____

FAMILY INFORMATION CONTINUED (PARENT 1 CONTINUED)

UNDERGRADUATE STUDIES _____
NAME OF COLLEGE DEGREE AND MAJOR YEAR

GRADUATE STUDIES _____
NAME OF PROFESSIONAL OR GRADUATE SCHOOL DEGREE AND MAJOR YEAR

DR./MR./MRS./MS. _____
PARENT 2 FULL NAME PREFERRED NAME

HOME ADDRESS (IF DIFFERENT FROM THE APPLICANT) CITY STATE ZIP

HOME PHONE CELL PHONE PARENT EMAIL

OCCUPATION / INDUSTRY NAME OF BUSINESS OR ORGANIZATION WORK PHONE

UNDERGRADUATE STUDIES _____
NAME OF COLLEGE DEGREE AND MAJOR YEAR

GRADUATE STUDIES _____
NAME OF PROFESSIONAL OR GRADUATE SCHOOL DEGREE AND MAJOR YEAR

PLEASE CHECK IF PARENTS ARE: SEPARATED DIVORCED REMARRIED STEPPARENT 1 _____

STEPPARENT 2 _____

WITH WHOM DOES THE APPLICANT LIVE? BOTH PARENTS MOTHER FATHER OTHER

WHO HAS LEGAL CUSTODY: MOTHER FATHER JOINT

WHO WILL BE FINANCIALLY RESPONSIBLE FOR THE APPLICANT'S EDUCATION? _____

PLEASE GIVE THE NAMES AND AGES OF SIBLINGS AND THEIR YEAR IN SCHOOL:

NAME AGE CURRENT SCHOOL YEAR IN SCHOOL

NAME AGE CURRENT SCHOOL YEAR IN SCHOOL

NAME AGE CURRENT SCHOOL YEAR IN SCHOOL

PLEASE GIVE THE NAME OF ANY RELATIVES WHO HAVE ATTENDED SAINT MARY'S SCHOOL:

NAME (FIRST, MAIDEN, LAST) RELATIONSHIP YEARS ATTENDED

NAME RELATIONSHIP YEARS ATTENDED

NAME RELATIONSHIP YEARS ATTENDED

1. LIST AND DESCRIBE YOUR LEVEL OF PARTICIPATION IN SCHOOL ACTIVITIES.

ACTIVITY	POSITION OR HONORS
ACTIVITY	POSITION OR HONORS
ACTIVITY	POSITION OR HONORS
ACTIVITY	POSITION OR HONORS

2. LIST AND DESCRIBE YOUR LEVEL OF PARTICIPATION IN HOBBIES, ACTIVITIES, CAMPS AND GROUPS NOT ASSOCIATED WITH SCHOOL.

ACTIVITY	POSITION OR HONORS
ACTIVITY	POSITION OR HONORS
ACTIVITY	POSITION OR HONORS
ACTIVITY	POSITION OR HONORS

3. WHAT CLASSES HAVE YOU ENJOYED THE MOST? WHY?

4. WHAT CLASSES HAVE CHALLENGED YOU THE MOST? WHY?

In order for us to understand your daughter's individual goals and to best serve her educational needs, please complete the following parent statement. This information will help us plan for your daughter's success and ensure that Saint Mary's School is the right match for her.

1. Why is your daughter considering Saint Mary's School?

2. What are your daughter's greatest strengths? What will be her greatest challenge?

3. Describe the type of academic environment in which your daughter learns best.

4. Does your daughter have any documented learning differences or academic difficulties? Are there any special circumstances that should be considered in planning her academic work? Has she had any educational testing (i.e. WISC, Woodcock-Johnson, Bender Geshstalt) in the last three years? If so, please describe and attach any testing information. **Your daughter's application will not be reviewed without a copy of the most current testing.** Please note: Saint Mary's School reserves the right to request additional testing as part of the admission process.

5. Does your daughter have any history of a medical or emotional condition? If so, please describe.

6. Has your daughter had any behavioral or disciplinary problems? If so, please describe.

7. What are your hopes for your daughter's experience at Saint Mary's School?

SIGNATURE: _____ DATE: _____

Guidance Counselor RECOMMENDATION

TO THE APPLICANT

A counselor recommendation is required before the Saint Mary's School Admission Committee can review your file. Please give this form to a guidance counselor or equivalent at the school you are currently attending. Before submitting this form to your counselor, please fill in the following four lines and sign the statement of waiver below.

Name of Applicant Last First Middle

Home Address Street City State Zip

Current school

School Address Street City State Zip

Applicant's Waiver of Right of Access to Confidential Statement. I hereby freely and voluntarily waive my right of access to any information contained on this recommendation form and agree that the statement shall remain confidential.

Signature: _____ Date: _____

TO THE COUNSELOR

Your confidential recommendation of the above student, who is applying to Saint Mary's School, will be helpful in our admission assessment.

This student ranks _____ in a class of _____ students (if applicable).

This rank covers a period from _____ to _____. (If an exact rank is not available, please indicate an approximate rank to the nearest tenth of the class.)

This student's grade point average is _____ on a _____ scale.

How long have you known this student? _____

What are the first three words that come to mind when describing this student?

1. _____ 2. _____ 3. _____

Please describe this student as a campus citizen: _____

Has this student been suspended or received other disciplinary action? Please explain. _____

Assess, if possible, the applicant's motivation, commitment, and enthusiasm for her school work: _____

Are there special factors that should be considered in interpreting her record?

We welcome any additional comments which will differentiate this student from others. Please feel free to tell us anything about her intellectual and leadership potential, enthusiasm, creativity, relative maturity, and overall capacity for growth that will be helpful in making our decision. Thank you.

I recommend this student:

- Enthusiastically
 Strongly
 Fairly strongly
 With reservation

COUNSELOR'S NAME (PLEASE PRINT)

SIGNATURE

DATE

POSITION

LENGTH OF TIME IN POSITION

EMAIL ADDRESS

OFFICE TELEPHONE

English Teacher RECOMMENDATION

TO THE APPLICANT

An English teacher recommendation is required before the Saint Mary's School Admission Committee can review your file. Please give this form to an English teacher who has taught you in the past year. Before submitting this form to your English teacher, please fill in the following four lines and sign the statement of waiver below.

NAME OF APPLICANT	LAST	FIRST	MIDDLE	
HOME ADDRESS	STREET	CITY	STATE	ZIP
CURRENT SCHOOL				
SCHOOL ADDRESS	STREET	CITY	STATE	ZIP

Applicant's Waiver of Right of Access to Confidential Statement. I hereby freely and voluntarily waive my right of access to any information contained on this recommendation form and agree that the statement shall remain confidential.

Signature _____ Date _____

TO THE ENGLISH TEACHER

Your confidential recommendation of the above student, who is applying to Saint Mary's School, will be helpful in our admission assessment.

How long have you known this student? _____

What are the first three words that come to mind when describing this applicant as a student?

1. _____ 2. _____ 3. _____

Please list the courses you have taught this student and the grade she earned: _____

Are the courses you have taught this student regular, advanced or basic level compared to the others? _____

How well does the student write in comparison with other students whom you have taught? _____

How accurately does the student read and comprehend the text? _____

Is her class attendance regular and punctual? Yes No

Please describe her class participation: _____

Has this student been involved in any conduct or disciplinary matters? Yes No Unknown

We welcome any additional comments which will differentiate this student from others. Please feel free to tell us anything that you think is important and will be helpful in making our decision. In particular, we are interested in her academic and leadership potential, her independence, originality, relative maturity and her enthusiasm for education. Thank you.

RATINGS

Please place check marks at the points that represent your evaluation of the student in comparison to other students in her age group whom you have taught. If you have no fair basis for judgment, do not hesitate to say so.

	ONE OF THE TOP FEW IN MY CAREER	EXCELLENT (TOP 10% THIS YEAR)	GOOD (ABOVE AVERAGE)	AVERAGE	BELOW AVERAGE	NO BASIS FOR THIS JUDGMENT
CREATIVE, ORIGINAL THOUGHT						
MOTIVATION						
ORGANIZATION						
INDEPENDENCE, INITIATIVE						
INTELLECTUAL ABILITY						
ACADEMIC ACHIEVEMENT						
WRITTEN EXPRESSION OF IDEAS						
AS A CAMPUS CITIZEN						
DISCIPLINED WORK HABITS						
POTENTIAL FOR GROWTH						
OVERALL EVALUATION AS A STUDENT						
OVERALL EVALUATION AS A PERSON						

I recommend this student: Enthusiastically Strongly Fairly strongly With Reservation

TEACHER'S NAME (PLEASE PRINT)

SIGNATURE

DATE

POSITION

NUMBER OF YEARS AS A TEACHER

EMAIL ADDRESS

OFFICE TELEPHONE

Mathematics Teacher RECOMMENDATION

TO THE APPLICANT

A math teacher recommendation is required before the Saint Mary's School Admission Committee will review your file. Please give this form to a math teacher who has taught you (in the past year). Before submitting this form to a math teacher, fill in the following four lines and sign the statement of waiver below.

NAME OF APPLICANT LAST FIRST MIDDLE

HOME ADDRESS STREET CITY STATE ZIP

CURRENT SCHOOL

ADDRESS STREET CITY STATE ZIP

Applicant's Waiver of Right of Access to Confidential Statement. I hereby freely and voluntarily waive my right of access to any information contained on this recommendation form and agree that the statement shall remain confidential.

Signature _____ Date _____

TO THE MATH TEACHER

Your confidential recommendation of the above student, who is applying to Saint Mary's School, will be helpful in our admission assessment.

How long have you known this student? _____

What are the first three words that come to mind when describing this applicant as a student?

1. _____ 2. _____ 3. _____

Please list the courses you have taught this student and the grade she earned: _____

Which math class would you recommend she take next fall? _____

Are the courses you have taught this student regular, advanced or basic level compared to the others? _____

Please describe this student's problem solving and reasoning ability. _____

Please describe this student's knowledge of and accuracy in the use of basic skills. _____

Is her class attendance regular and punctual? Yes No

Please describe her class participation: _____

Has this student been involved in any conduct or disciplinary matters? Yes No Unknown

We welcome any additional comments which will differentiate this student from others. Please feel free to tell us anything that you think is important and will be helpful in making our decision. In particular, we are interested in her academic and leadership potential, her independence, originality, relative maturity and her enthusiasm for education. Thank you.

RATINGS

Please place check marks at the points that represent your evaluation of the student in comparison to other students in her age group whom you have taught. If you have no fair basis for judgment, do not hesitate to say so.

	ONE OF THE TOP FEW IN MY CAREER	EXCELLENT (TOP 10% THIS YEAR)	GOOD (ABOVE AVERAGE)	AVERAGE	BELOW AVERAGE	NO BASIS FOR THIS JUDGMENT
CREATIVE, ORIGINAL THOUGHT						
MOTIVATION						
ORGANIZATION						
INDEPENDENCE, INITIATIVE						
INTELLECTUAL ABILITY						
ACADEMIC ACHIEVEMENT						
WRITTEN EXPRESSION OF IDEAS						
AS A CAMPUS CITIZEN						
DISCIPLINED WORK HABITS						
POTENTIAL FOR GROWTH						
OVERALL EVALUATION AS A STUDENT						
OVERALL EVALUATION AS A PERSON						

I recommend this student: Enthusiastically Strongly Fairly strongly With reservation

TEACHER'S NAME (PLEASE PRINT)

SIGNATURE

DATE

POSITION

NUMBER OF YEARS AS A TEACHER

EMAIL ADDRESS

OFFICE TELEPHONE

Transcript RELEASE FORM

TRANSCRIPT RELEASE FORM

I, _____, hereby authorize you to release the transcript and
PARENT OR GUARDIAN NAME (PLEASE PRINT)

academic records for _____ to Saint Mary's School for use in the admission
STUDENT NAME (PLEASE PRINT)

and enrollment process.

Please include courses in progress and standardized test scores. If available, attach a school profile and transcript legend.

SEND COMPLETED FORMS TO:

Saint Mary's School
Admission Office
900 Hillsborough Street
Raleigh, NC 27603-1689

SIGNATURE: _____ DATE: _____

This form should be given directly to the individual(s) responsible for a transcript release at the applicant's current school. Please do not send this form to Saint Mary's School without an official transcript or record attached.



SAINT MARY'S SCHOOL

900 Hillsborough Street | Raleigh, NC 27603-1689 | 919-424-4100 | admission@sms.edu

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sms.edu